

Moving Checklist



This checklist is designed to help make your move easier.

The main thing is to RELAX, it will be *alright* in the end.

Tick off things when they are done or put a date on them and **diarize** for later.

Some are oddly specific by design, to spark memories of other things you may need to arrange.

Call if you have any questions... and KEEP SMILING ANYWAY!

Financial, Legal & Essential Services

- ☐ Accountant, financial adviser
- ☐ Banks, building societies, credit unions
- ☐ Child care, family day care, pre-school
- ☐ Credit/debit cards, charge account cards
- ☐ Executor of your estate / will/s
- ☐ Finance companies, hire purchase, leases, loans
- ☐ Junior primary, primary, secondary, TAFE, tertiary
- ☐ Lawyer or solicitor
- ☐ Other creditors
- ☐ Professional licence boards
- ☐ Schools (request transfer of records)
- ☐ Superannuation funds

Government & Public Office

- ☐ Boat/fishing licence
- ☐ Centrelink, NDIS, Veterans Affairs
- ☐ CFS membership (if applicable)
- ☐ Council rates and services
- ☐ Dog/cat registration
- ☐ Driver's licence
- ☐ Electoral/voting roll transfer (www.aec.gov.au)
- ☐ Emergency services levy administration
- ☐ Family Assistance Office
- ☐ Library services (return books, update address)
- ☐ Marine, firearm or other specialist licences
- ☐ Motor registration; car, boat, caravan, motorcycle
- ☐ Pistol or gun licences
- ☐ Social security / pension
- ☐ Taxation Office, Land Tax, Revenue SA

Insurance

- ☐ Accident, fire, health, hospital, life, property, investments, contents
- ☐ Check cover for the move itself
- ☐ Medical / Medicare / ambulance
- ☐ Review renewal dates so you're insured mid-move
- ☐ Vehicles – car, boat, caravan

House, Home & Utilities

- ☐ Arrange final and initial meter reads
- ☐ Cleaner/ironing/domestic help
- ☐ Consider professional packer/cleaner
- ☐ Electricity – cancel/connect
- ☐ Gardener/lawn/maintenance service
- ☐ Gas or bottled gas – cancel/connect
- ☐ Internet/NBN/ISP – cancel/connect
- ☐ Milk, bread, soft drinks, meal deliveries
- ☐ Nappy service
- ☐ Newsagent/paper delivery
- ☐ Pay TV / Foxtel – cancel/connect
- ☐ Pest control
- ☐ Security alarms/services
- ☐ Sell or donate rarely used items
- ☐ Solar panel monitoring service
- ☐ Streaming services – update address (Netflix, Stan, Disney+, Binge, etc.)
- ☐ Telephone/mobile/fax – cancel/connect
- ☐ Water (SA Water) – cancel/connect

Medical, Health & Professional Services

- ☐ Ambulance service
- ☐ Arrange blood tests if due
- ☐ Chemist (especially repeat prescriptions)
- ☐ Complete bowel screening if due
- ☐ GP, specialists, dentist, optometrist, podiatrist
- ☐ Hospital (if outpatient)
- ☐ Notify blood bank or organ donor registry
- ☐ Physiotherapist, chiropractor, allied health providers
- ☐ Vet and pet care/immunisations

Personal, Social & Community

- ☐ Employers/work
- ☐ Employees/staff
- ☐ Anything borrowed or lent out
- ☐ Anything being repaired
- ☐ Anything on lay-by or on terms

8396 1100

Clients for Generations

Apollo Investments (SA) Pty Ltd **abn** 70149986630

phone: 8396 1100 **rla**320659 **rla**300185

email: admin@PlazaRealEstate.com.au

web: www.PlazaRealEstate.com.au

Moving Checklist



Page 2;

- ☐ Cemetery ongoing memorial fees
- ☐ Children's activities – Scouts, Cubs, Guides, dance, ballet, sports
- ☐ Church, charities
- ☐ Consulate / immigration
- ☐ Department/retail store accounts
- ☐ Family/friends – local and overseas
- ☐ Funeral plan
- ☐ Hairdresser
- ☐ Health funds
- ☐ Home assist / community support / domestic care
- ☐ Laundry service
- ☐ Lodges, benefits, societies
- ☐ Loyalty cards, memberships, book clubs
- ☐ Neighbours
- ☐ RAA, car clubs, mechanic
- ☐ Regular correspondence
- ☐ Shares, stocks, investments, stockbroker
- ☐ Social clubs
- ☐ Sporting/health clubs, players/members
- ☐ Subscriptions – monthly/catalogues/magazines/publications
- ☐ Unions

Packing, Donations & Recycling

- ☐ Get **LOTS** of boxes – label or colour-code on top & sides (contents and destination room)
- ☐ Number boxes and keep a contents list
- ☐ Keep keys for padlocks, cabinets, windows handy
- ☐ Take photos of wiring for reassembly of electronics
- ☐ Remove batteries from remotes/equipment before packing
- ☐ Keep valuables, jewellery, passports, travel tickets, legal documents separate & secure
- ☐ Hold a garage sale – contact us for complimentary loan signs
- ☐ Donate unwanted items to Salvos or charities
- ☐ Animal Welfare League can use old blankets, towels, sheets
- ☐ Donate non-perishable food to a local food bank
- ☐ Drop off old reading glasses to optometrists or Lions Club
- ☐ Take bottles/cans to recycling for refund
- ☐ Recycle electronics and hazardous waste properly

Property Handover & Last Checks

- ☐ Arrange cleaning (professional or DIY)
- ☐ Arrange handover/collecting keys with us
- ☐ Arrange locksmith if changing locks
- ☐ Arrange rubbish collection
- ☐ Check cupboards, sheds, attic, storage spaces
- ☐ Check gas/electric meter, cellar, attic, ceiling spaces, hidey holes for stored items
- ☐ Defrost and clean fridge/freezer
- ☐ Notify Post Office for mail redirection (www.MovingServices.com.au)
- ☐ Remove clothes from dryer or clothesline and pegs
- ☐ Remove hooks, nails, screws from walls (unless staying)
- ☐ Secure appliance manuals, spare keys, garage remotes for handover
- ☐ Tell us if we missed anything – we'll add it next update
- ☐ Water plants before moving day

Move-In Box Essentials

- ☐ Bread, butter, snacks, drinks, esky/cooler bag
- ☐ Cleaning spray, cloths, tea towel, gloves
- ☐ Coffee, tea, milk, sugar
- ☐ Cups, plates, cutlery, can opener, kettle
- ☐ Important phone numbers written down
- ☐ Kids' books, toys, comfort item
- ☐ Overnight clothes and toiletries for each family member
- ☐ Tape measure, scissors, box cutter
- ☐ Toilet paper, bin liners, tissues
- ☐ Torch, band-aids, pain relief, phone charger

Extras & Referrals

- ☐ Ask about our 'Moving with Kids' / 'Moving with Pets' booklets
- ☐ Make a list and notify all family/friends about the great service you received – We LOVE referrals
- ☐ Phone, post, SMS, or email any additional ideas to share with others

Moving Checklist120825

8396 1100

Clients for Generations

Apollo Investments (SA) Pty Ltd **abn** 70149986630
phone: 8396 1100 **rla**320659 **rla**300185
email: admin@PlazaRealEstate.com.au
web: www.PlazaRealEstate.com.au